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| Time Spent Overseas Declaration Form |
| RECRUITMENT DETAILS |
| Candidate’s name: | Date of birth: |
| Post applied for: |
| THIS FORM MUST BE COMPLETED BY CANDIDATES FOR POSTS REQUIRING DBS CHECKS  |
| Have you spent 6 continuous months or more outside the UK in the previous 5 years? **YES/NO** [delete as applicable]If **YES**, please complete Parts A and BIf **NO**, sign Part B |
| **PART A - COUNTRIES**I have spent time in the following country/countries:

|  |  |
| --- | --- |
| **Country/countries** | **During the period:** |
| **From** | **To** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

(continue overleaf as required)If successful, you will be required to provide evidence of a satisfactory criminal record check from the relevant country or countries. |
| **Part B – CANDIDATE’S DECLARATION****I understand that failure to disclose information will be taken seriously and the Disciplinary Procedure, which could result in summary dismissal, may be invoked against individuals who fail to inform the School of such information.**Print name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Office use** | **Date(s) received/checked:** |
| **Recruiting lead’s name:** | **Signature:** |
| **Notes:** |